



Communications and IT Volunteer

About the opportunity

We need an enthusiastic and motivated individual for the position of Communications and IT volunteer at CancerWise. The role will entail reviewing and updating the CancerWise website, creating and editing our newsletter, reviewing and contributing to our social media and developing new and creative ways to communicate. We are looking for someone who can come into the Centre in Chichester for half a day each week. By supporting our Centre Manager you can make a real difference to both CancerWise and, ultimately, to the lives of people affected by cancer.

What we are looking for

Experience of website editing (Wordpress) – training given

Creative and journalistic skills to create and edit newsletter; send out weekly update on Mailchimp

Contributing to and monitoring our Facebook and Twitter feeds.

Networking, communication skills and ability to use own initiative

An understanding of the CancerWise ethos and beliefs is desirable

Practical Considerations

Ideally you should be able to come into the Centre for half a day a week for 3 hours – some flexibility each week may be given. Some work could also be done at home.

We are looking for someone to commit to this role for at least 12 months.

